
School Liaison Officer Resume

Job Objective

School Liaison Officer seeking position with organization that has the potential for career growth possibilities.

Highlights of Qualifications:

- Huge experience working with school personnel, students and parents
 - Good understanding of school philosophy, goals, vision, policy and programs
 - Familiarity with research methodology, information retrieval and data organization
 - Ability to access control, visitor control and escort, monitor student pick-ups
-

Professional Experience:

School Liaison Officer
Commonwealth of Massachusetts, Londonderry, NH
August 2005 – Present

- Managed heading integration of military children into local school systems.
- Established action plans and coordinated school activities.
- Developed interchange of ideas and aided parents.
- Handled installation relocation assistance efforts
- Maintained collaborative partnerships and carried out administrative duties.
- Formulated annual budget and projects.

School Liaison Officer
National Academies, Londonderry, NH
May 2000 – July 2005

- Imparted facilities promoting educational and recreational development.
 - Coordinated with Director of the School.
 - Enforced local school liaison administrative and operational procedures.
 - Extended program oversight and innovated policies to aid SLS program goals.
-

Education:

Bachelor's Degree in Education
Drew University, Madison, NJ

[Build your Resume Now](#)