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## School Library Media Specialist Resume

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### Job Objective

Experienced School Library Media Specialist looking for work within the qualifying field in order to fill a need within the company.

### Highlights of Qualifications:

- Hands-on classroom teaching experience
- In-depth knowledge of children's literature
- Ability to evaluate and select resources for the library media center
- Excellent oral and written communication skills
- Ability to plan, implement and assess instruction

### Professional Experience:

School Library Media Specialist  
Sullivan West Central School, Russell Springs, KY  
May 2006 – Present

- Coordinated, applied and determined the comprehensive program of school library media services.
- Coordinated with administration and staff for the integration of media program resources.
- Developed the short and long-range plans for maintain current resources collection and data collection.
- Prepared annual budget for acquisition of media center resources.
- Trained students on information retrieval, to evaluate the relevancy, authority and accuracy of sources found on Internet, electronic databases and in traditional resources.

School Library Media Specialist  
Eldred Central Schools, Russell Springs, KY  
March 2003 – April 2006

- Prepared assistance with the building principal, staff and Director of Libraries.
- Managed the annual budget for media materials and services.
- Lead and monitored the support staff.
- Provided the training of media clerks, aides, volunteers and student assistants when practical.
- Documented and managed records of media materials, equipment and services as needed.

### Education:

Bachelor's Degree in Library Science  
Emory University, Atlanta, GA

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