# **School Resource Officer Resume**

## Job Objective

To obtain a School Resource Officer position with organization where challenges and opportunities make way for career development.

### Highlights of Qualifications:

- Huge knowledge of school administrative and operational policies
- Deep knowledge of public relations procedures and methods of crime prevention
- Familiarity with specialized firearms and techniques of police investigations
- Wide knowledge of methods and techniques of police investigations
- · Ability to maintain confidentiality
- Ability to interact with varied people
- Superior communication, interpersonal and negotiation skills

## Professional Experience:

School Resource Officer Indianapolis, Decatur, AL August 2005 – Present

- Managed prevention of juvenile delinquency.
- Coordinated with school principals, faculty and students.
- Collaborated with School Security personnel.
- Imparted information about student rights and responsibilities.
- Aided as liaison resource to principal.
- Provided guidance in administration and outlined educational crime prevention programs.
- Attended Parent-Teacher-Student Association meetings.

#### School Resource Officer

North Carolina Office of State Personnel, Decatur, AL

May 2000 – July 2005

- Managed protection of lives and property.
- Implemented Federal, State and Local criminal laws.
- Scrutinized criminal activity and counseled public school students.
- · Handled questions of juvenile law.
- Aided law enforcement and imparted security during events.

### Education:

Bachelor's Degree in Education Cornell University, Ithaca, NY

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