
SCREEN PRINTING MACHINE OPERATOR RESUME

Summary:

An outstanding operator with excellent skills in qualifying printed materials by studying job specifications for each selected project; has knowledge in setting up, operating, adjusting, controlling, and maintaining the printing machines with conventional dampers; has a good understanding of printing job requirements by studying job specifications, sets-up printing presses by loading stock and adjusting for size; has skills in mounting and setting printing plates and cylinders, adjusting pressures and tensions, loading, and setting the inking mechanism; has established good printing quality proof copies for several clients ; has been accustomed to all types of paper and printing style, recommends the necessary design and paper depending on the occasion, message content and location, either outdoor or indoor

Professional Experience:

General Production Operator January 2007 – Present
Daktronics, Inc, Albany, NY

Responsibilities:

- Organized printing jobs to be printed and input data tickets into the inventory system
- Recorded the ingredients and materials used for batches according to specifications of the printing project
- Recorded and returned all remnants back to the inventory storage area after completing the project
- Kept the working area clean and orderly, store tools and equipment in the designated area
- Checked and tested all printing equipment to be used and log this inspection in the proper log books
- Adhered to all policies of the company in terms of label printing and packaging
- Accomplished an inventory for ingredients available to be used and visually inspect all ingredients before printing

Production Operator May 2004 – December 2006
Lincoln Journal Star, Albany, NY

Responsibilities:

- Conducted production activities for equipment setup, package filling, labeling, and records retention
- Organized all equipment and materials used in the manufacturing process prior to use in order to ensure smooth, sanitary and safe operation
- Maintained cleanliness of tanks using technology and physical ability in order to maintain sanitary production
- Operated a label-printing machine and manually label bags, boxes and other items as needed in order to ensure proper labeling
- Maintained the plant's manufacturing equipment in sanitary condition through preventive maintenance and machine troubleshooting
- Moved raw materials and finished product within the warehouse to the production facility to facilitate delivery

Bindery/Commercial Printing Cutter Operator February 1999 – May 2004
Express Employment Professionals, Inc, Albany, NY

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Production Operator May 2004 – December 2006
Lincoln Journal Star, Albany, NY

Education:

Masters Degree in Business Administration, University of Iowa, 1999
Business of Science in Mechanical Engineering , Rockefeller University, 1994

Skills:

- Keen on design and paper texture
- Excellent communication skills
- Well-versed with ink and off-set digital or manual printing machines

- Customer oriented
- Good organizational and time management skills

Professional Affiliation:

Screen Printing Machine Setters and Set-Up Operators, Member
Printing Industries of America, Member

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