
Server Assistant Resume

Job Objective

Seeking a Server Assistant position in a stable company where I can use my skills to benefit the company.

Highlights of Qualifications:

- Hands-on experience in providing food, beverage, and customer-oriented services
 - Profound knowledge of various cleaning and housekeeping practices
 - Outstanding knowledge of stock rotation, management, and requisition procedures
 - Familiarity with all established food and guest service standards
 - Ability to clean up and wipe tables, properly and carefully
 - Ability to set up and restock service stations, in a timely manner
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Professional Experience:

Server Assistant
The Capital Grille, Knoxville, TN
August 2012 – Present

Responsibilities:

- Set, cleared, and re-set tables as per all established work standards.
- Carried and served all ordered food items and beverages to customers.
- Removed soiled tableware and linen and wiped tabletops, properly.
- Swept, mopped, and vacuumed floors of dining room and service area.
- Ordered, restocked, and utilized clean dishes, utensils, and linen.
- Maintained visual appeal of work premises and ensured positive customer interactions.

Server Assistant
Colonial Café, Knoxville, TN
May 2009 – July 2012

Responsibilities:

- Set and cleaned tables according to established service standards.
 - Discussed with kitchen staff and responded to menu-related queries of customers.
 - Brought and served food materials and drinks to guests, as ordered.
 - Gathered and removed dirty trays and table linen from tables, efficiently.
 - Created and maintained accurate computerized records of all work activities.
 - Ensured cleanliness of service area and maintained adequate stock-level of supplies.
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Education:

Associate Degree in Hospitality
Cayuga Community College, Auburn, NY

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