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# SHAREPOINT SPECIALIST RESUME

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## Career Goal:

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A talented SharePoint Specialist seeking to work in a friendly environment, where I can freely contribute my skills in .Net framework, HTML, JavaScript, OOP and MediaWiki.

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## Technical Skills:

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High technical aptitude of designing and deploying solutions utilizing:

- SharePoint 2007/ 2010/ 2013
- .Net Framework 3.5
- MOSS 2007

Strong knowledge of programming languages:

- Object Oriented programming, HTML
- C#, JavaScript, XML
- CSS, SAP ABAP

Strong methodical approach of managing web development tools like:

- Ajax, ASP.Net
- Visual studio 2008/ 2010

Adroit in using software applications:

- InfoPath, Site templates
- MediaWiki, User Interface Design

Demonstrated proficiency with system development lifecycle:

- agile methodologies
- Scrum development techniques

Superb cognitive skills in database administration:

- IIS 6.0/ 7.0
- SQL server 2005/ 2008

Expert in utilizing operating systems:

- Windows 7, Windows 8
- Linux, Windows Vista, Windows XP

Sound capability to:

- Design and organize custom web parts
- Create custom controls in .Net

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## Relevant Experience:

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SharePoint Specialist  
Lorven Technologies  
January 2012 – Present  
Dallas, TX

- Provided technical support and advisory services to networking team members and leaders.
- Coordinated with business analysts and Information technology teams to gather designing requirements.
- Directed software development lifecycle through phases of evaluation, design, programming and testing.
- Mentored and coached end users and junior team members on features and functionality of SharePoint applications.
- Upgraded existing SharePoint Web applications and managed user permissions.
- Evaluated and summarized site content reports and submitted to client.

SharePoint Specialist  
Parsons Corporation  
November 2010 – January 2012

Aiken, SC

- Set up, maintained and debugged Microsoft Office SharePoint services and applications.
- Prepared schedules to support routine compliance reporting cycle.
- Built and maintained SharePoint Business data catalog and Workflows.
- Compiled reports and escalated complex problems to higher management as per requirement.
- Developed and resolved issues in SharePoint Server and SharePoint Designer.
- Collaborated with teams to enhance performance of SharePoint products.

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### **Education Summary:**

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Bachelor's Degree in Computer Science  
Pitzer College  
September 2006 – June 2010  
Claremont, CA

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### **Professional Certification:**

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Microsoft Certified Solutions Expert (MCSE) November 2010

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