SHAREPOINT TECHNICAL PROJECT MANAGER RESUME

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Career Goal:

To further enhance my technical capabilities and skills in C#, .Net, SharePoint 2010, SQL, Access and ASP.Net and help in organizational development as a SharePoint Technical Project Manager.

Technical Skills:

Sound technical knowledge of .Net development using:

- C#.Net
- ADO.Net
- ASP.Net

Proficient in utilizing software tools:

- SharePoint 3.0
- MOSS 2007

Adroit with scripting languages:

- JavaScript
- HTML
- CSS

Well acquainted with Microsoft applications:

- Word, Excel
- Power Point
- Visio, Project

Skilled at database management using:

- SQL server
- MS Access

Operating system expertise:

- Windows XP
- Windows 7
- Windows 8

Solid understanding of technological concepts like:

- Database development
- Technical management and training
- Network security

Immense capabilities to:

- Handle multiple projects at same time
- Manage design and implementation of records to include utilization of SharePoint

Relevant Experience:

SharePoint Technical Project Manager
Inforeliance Corporation
January 2012 – Present
Chambersburg, PA

- Supported SharePoint development tasks and implemented training plans.
- Coordinated with SharePoint designers and designed development workflows.
- Implemented SharePoint configuration and executed customization requirements.
- Prepared project plans and schedules and formulated client requirements.
- Provided support to project execution and risk management processes.
- Designed and developed effective methods for assessment of progress.
- Evaluated operational tasks of technical projects and managed technical staff.
- Generated project status reports and reviewed budgets and schedules.

SharePoint Technical Project Manager
Foxhole Technology Inc
November 2010 – January 2012
Huntsville, AL

- Managed all SharePoint project and maintained internal company operations.
- Developed solutions utilizing all elements of MS SharePoint applications.
- Monitored all client assignments and provided guidance for SharePoint opportunities.
- Implemented software solutions and analyzed project management practices.
- Evaluated, documented and modified project management practices and work processes.
- Resolved technical problems and administered project management guidelines.
- Prepared project schedules, work plans and budgetary estimates.
- Supported daily routine operations and SharePoint application tasks.

Educational Background:

Master's Degree in Computer Science
North Dakota State University
August 2008 – May 2010
Fargo, ND

Professional Certification:

Microsoft Certified Solutions Expert (MCSE) : SharePointJuly 2010

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