

# SIEBEL BUSINESS ANALYST RESUME

## Job Objective:

Siebel Business Analyst position where I can effectively utilize my skills and expertise.

## Highlights of Qualifications:

- Good understanding of Siebel product modeling
- Excellent analytical and critical thinking skills
- Ability to work with technical and non-technical staff at all levels
- Excellent planning and prioritization skills
- Ability to make quality decisions and resolve problems rapidly
- Ability to influence with or without authority, facilitate groups with diverse perspectives
- Excellent written and oral communication skills

## Professional Experience:

Siebel Business Analyst  
Optimos Inc., Chicago, IL  
August 2005 – Present

Aided and supported the project management process for projects including scope identification, project planning and project status reporting.

Worked effectively with developers to translate requirements into technical specifications.

Developed and executed functional test plans and facilitated user acceptance process.

Worked effectively on small enhancements independently to create Functional specifications.

Siebel Business Analyst  
Informatic Technologies, Chicago, IL  
May 2000 – July 2005

Interacted with business owners and users to capture requirements and as-is processes.

Documented functional requirements and use cases.

Created and maintained all deliverables related to Siebel analysis and design.

Performed and conducted guerilla testing in the configured application.

Coordinated user acceptance testing with various teams.

## Education:

Bachelor degrees in Computer Systems  
Santa Clara University, Santa Clara, CA

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