
Special Education Program Specialist Resume

Job Objective

Special Education Program Specialist seeking employment with the right company in order to use my experience and skills to better the company.

Highlights of Qualifications:

- Huge experience in providing special education and technical assistance
 - Extensive knowledge of education standards and curriculum.
 - In-depth knowledge of the functions of a state educational agency and related processes
 - Profound knowledge of state and national trends in education
 - Ability to develop and maintain professional relationships with coworkers, and school districts
 - Ability to deal tactfully and effectively with educators, administrators, and the public
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Professional Experience:

Special Education Program Specialist
YES Prep Public Schools, Oakland, CA
May 2006 – Present

- Coordinated the alignment and articulation of core curriculum.
- Worked to manage, develop, select and procure the curriculum materials, equipment and training.
- Managed the planning, establishment and application of program evaluation.
- Presented sound advice on selection of new staff and placement of special education personnel.
- Established and represented behavior programs for recognized students

Special Education Program Specialist
Leadership Public Schools, Oakland, CA
March 2003 – April 2006

- Indulged in development and implementation of an integrated district-wide student success team.
 - Took part in the guidance, placement and follow-up of students who have difficulty in school.
 - Monitored the development of various options and practices to meet the individual needs of students.
 - Monitored categorical grants regarding student welfare, such as tobacco and drugs.
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Education:

Bachelor's Degree in Special Education
Northwest University, Kirkland, WA

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