
SPORTS ASSISTANT RESUME

Objective:

To obtain the position as Sports Assistant to ensure the smooth and conflicts free functioning of all operations of the organization.

Summary of Skills:

- Working knowledge of recreation and current knowledge in sports, aquatic and youth programming activities
- Excellent written and spoken language skills.
- Possess well-honed interpersonal and team building capabilities
- Ability to work effectively with diverse individuals and groups.
- Ability to multitask, responsible, fast, and energetic person.

Work Experience:

Sports Assistant

Academy Sports & Outdoors, Ltd., Joliet, IL

August 2005 to till date

- Organized events, camps, clinics, teams and Individual training and teaching as needed.
- Tutored, coached and instructed groups, teams and individuals with and without supervision.
- Assisted with the recruitment of sports team and promoting sports programs to the local community and state.
- Facilitated daily operational needs from concessions, sales, grounds keeping, grounds crew and ticketing.
- Ensured communication of the policies, procedures and related information to all athletes, coaches, and spectators.

Sports Assistant

Washington Sports Clubs, Joliet, IL

May 2000 to July 2005

- Assisted in sports classes, after school open gym.
- Maintained a positive role and instructed the same among individuals.
- Assisted with: coaching; teaching general team sports; supervising drop-in open gym program.

Education:

Associate Degree in Sports Management

University of Florida, Gainesville, FL

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