
Strategic Buyer Resume

Job Objective

To obtain the position of Strategic Buyer where I can enhance my skills and contribute to the growth and development of the company.

Highlights of Qualifications:

- Substantial experience in coordinating with team members and developed strategies to reduce cost
 - Thorough knowledge of bill of materials and ERP systems
 - Remarkable knowledge of implementing lean concepts in strategy plans
 - Ability to provide training to both internal and external employees
 - Good understanding of Purchasing Policies and Procedures
 - Ability to analyse customer requirement prior to strategy cost out processes
 - Solid understanding of group event management techniques
 - Excellent time management and financial analysis skills
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Professional Experience:

Strategic Buyer
Physio-Control, Inc., Oak Brook, IL
August 2012 – Present

Responsibilities:

- Developed and evaluated commodity strategies for every individual supplier.
- Recommended appropriate products and resolved issues if required.
- Prepared forecast to analyse actual savings and developed strategies to save cost.
- Administered and provided update to catalogue content on regular basis.
- Implemented various project strategies and assisted to source appropriate products.
- Monitored work schedule and prioritized work as per requirement.

Strategic Buyer
Bpr-Rico Manufacturing Inc., Oak Brook, IL
May 2009 – July 2012

Responsibilities:

- Analysed efficient working of processes and ensured compliance to contracts.
 - Developed and implemented various negotiation strategies in coordination with legal department.
 - Maintained and provided update to present catalogues on regular basis.
 - Implemented new group contracts and provided strategic support to the same.
 - Administered supplier performance for vendors and analysed services.
 - Developed and maintained professional relationships with various vendors.
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Education:

Bachelor's Degree in Business Administration
Saint Vincent College, Latrobe, PA

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