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## Student Observer Resume

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### Job Objective

To use my abilities and skills and gain employment as Student Observer.

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### Highlights of Qualifications:

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- Substantial experience of observation, monitoring and documentation of teacher activities and student interactions
  - Extensive knowledge of child education, psychology, and juvenile justice
  - Operational knowledge of computer, MS Office, and internet applications
  - Familiarity with child development and behavior characteristics and theories
  - Ability to speak with all students and their guardians, in a friendly tone
  - Ability to manage and finish all given work-assignments, on a timely basis
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### Professional Experience:

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Student Observer  
Stanford University – Stanford, CA  
August 2012 – Present

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### Responsibilities:

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- Observed and reported on teacher's activities and teaching strategies employed, in a classroom setting.
- Watched, monitored, and documented all student interactions, properly.
- Supervised and assisted with development and execution of student-oriented lesson plans.
- Evaluated and tracked the academic performance and learning growth of all assigned students.
- Developed and provided classroom displays and teachers' assignments.
- Liaised with teaching staff and assisted with classroom management efforts.

Student Observer  
Vanderbilt University – Nashville, TN  
May 2009 – July 2012

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### Responsibilities:

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- Observed, monitored, and recorded behavior and activities of students, as assigned.
  - Collaborated with teacher and delivered lesson plans to students.
  - Used Microsoft Office software and performed internet search, in an efficient manner.
  - Oversaw and assisted with departmental bookkeeping and office management tasks.
  - Built and maintained positive relationships with colleagues, students, and teachers.
  - Managed and completed all assigned tasks, properly and within specified deadline.
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### Education:

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Bachelor's Degree in Academic Affairs  
Westminster College, New Wilmington, PA

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