
STUDENT RESEARCH ASSISTANT RESUME

Objective:

To obtain the Student Research Assistant position and utilize my experience and skills for the successful completion of each job task.

Summary of Skills:

- Good mathematical and analytical thinking skills
- In Depth knowledge of undergraduate level academics
- Good programming and technical writing skills
- Good communication skills, both verbal and written
- Strong organizational skills
- Proven ability to work with minimal supervision
- Exceptional ability to work with others in a cooperative and collaborative manner

Work Experience:

Student Research Assistant, August 2005 to till date
Brown University, Wilmington, DE

- Coordinated with research companies to create internship partnership for students and assist in process development.
- Assisted in seeking donors for student uniforms.
- Performed various clerical duties including typing, preparing correspondence, and completing forms.
- Facilitated with research projects and managed to performed independent research.
- Performed various editorial duties; reviewed and edited various researching materials.
- Attended and participated in meetings and training groups.

Education:

Associate Degree in Arts, North Iowa Area Community College, Mason City, IA

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