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## Systems Accountant Resume

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### Job Objective

Seeking a Systems Accountant position that offers an immediate challenge and opportunity for advancement.

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### Highlights of Qualifications:

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- Certified accountant with accomplished experience in accounting
  - Strong financial systems application knowledge and a sound understanding of accounting principles
  - Familiarity with accounting software, revenue & deferral software, royalty payment software
  - Proficient in Crystal Reports, Report Writer, Direct to Table Imports, and system integration
  - Operational knowledge of relational database concepts, and client-server concepts
  - Excellent communication and presentation skills
  - Great ability to respond to inquiries promptly
  - Strong ability to update, insert, select and delete statements
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### Professional Experience:

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Systems Accountant, August 2005 – Present

Defense Finance and Accounting Service (DFAS), Blackwood, NJ

- Performed system development, and evaluation tasks involving subsystems of primary automated accounting systems.
- Adapted and modified existing systems to meet changing requirements and to comply with new legislation.
- Researched, developed and documented user requirements for automated application.
- Coordinated requirements with other organizations and serviced activities.
- Recommended requirements for data flow controls and output requirements necessary for the design of automated systems.
- Reviewed and analyzed accounting records, reports, and various other output products to identify systems and regulatory problems.

Systems Accountant, May 2000 – July 2005

Michael Page International, Blackwood, NJ

- Provided and supported department requests for financial data.
  - Supported system upgrades and maintained the Paychex payroll system.
  - Reviewed setup and investigation of program upgrades and reports.
  - Provided effective and high quality customer service to and business partnership with the wider organization.
  - Ensured that consistent practices are used throughout the company to maintain the integrity of the financial systems.
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### Education:

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Bachelor's Degree in Business Administration & Finance, Bentley University, Waltham, MA

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