TABLEAU ADMINISTRATOR RESUME

Steven Smith
3543 Stadium Drive
Quincy, MA 2169
(111) 294-3658
Email : [email]

Career Goal:

Tableau Administrator with expertise in Oracle 10g, Netezza and UNIX seeking employment in a stable company with opportunities for growth

Technical Skills:

Strong technical command of MicroStrategy tools:

- Object Manager
- Command Manager
- Desktop

Profound knowledge of web tools:

- MS FrontPage
- IIS
- Macromedia Suite

Substantial technical acumen of reporting tools:

- Power Pivot
- Logi XML
- Qlikview

Extensive technical knowledge of ETL tools:

- DTS
- SSIS

Adept in RDBMS technologies:

- MS SQL Server
- MS Access
- TOAD

Familiarity with software packages:

- Profiler
- MS Visual Studio

Good knowledge of specialties:

- Data Visualization
- Data Collection
- Software Management

Immense abilities to:

- Work with UNIX and Windows networking environment
- Understand and use data transformation services and Enterprise Manager

Relevant Experience:

Tableau Administrator
Noetix Corporation
January 2012 – Present
Quincy, MA

- Prepared test scripts and documented user training modules.
- Generated reports with SQL queries and relevant files.
- Developed heat map for understanding of business users.
- Documented interactive dashboards by combination of views and reports.
- Created crosstabs by conversion of existing charts.
- Conducted data analysis using interactive Excel features.
- Implemented table partitioning to maintain performance levels.
- Evaluated database performance issues and executed database optimization.

Tableau Administrator
MST Solutions
November 2010 – January 2012
Port Washington, NY

- Created and updated server architecture for scheduling tasks.
- Analyzed and resolved performance and server based issues.
- Prepared backups using Tabadmin and Tabcmd commands.
- Formulated procedures for installation and configuration of Tableau desktop.
- Designed and developed SSIS packages for Tableau dashboards.
- Utilized data blending activities for Tableau functionalities.
- Participated in performance tracking activity by evaluating server tasks.
- Modified data visualization dashboards and developed data connections.

Educational Background:

Master's Degree in Computer Science
Fairmont State University
August 2008 – May 2010
Fairmont, WV

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