
Tax Compliance Officer Resume

Job Objective

Looking for a steady position with an organization as a Tax Compliance Officer Prepared to remain long term with the right organization.

Highlights of Qualifications:

- Huge knowledge of Public accounting and products and systems
 - Deep knowledge of Tax return preparation
 - Proficient with corporate tax preparation software and e-filing process
 - Ability to review detailed tax information and client documentation
 - Ability to interpret tax rules and evaluate tax information
 - Ability to communicate tax rules and regulations in simple terms
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Professional Experience:

Tax Compliance Officer
JPMorgan Chase, San Francisco, CA
August 2005 – Present

- Coordinated in vendor risk evaluations and contract reviews.
- Aided supporting the Office of marketing efforts.
- Formulated quality tax planning approaches.
- Imparted assistance with presentations.

Tax Compliance Officer
Treasury, Internal Revenue Service, San Francisco, CA
May 2000 – July 2005

- Managed overall client communications.
 - Handled regulatory and tax filings as well as audits.
 - Imparted aid to personnel and aided division audits.
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Education:

Bachelor's Degree in Finance
Vassar College, Poughkeepsie, NY

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