
TECHNICAL ASSISTANT RESUME

Objective:

To obtain a Technical Assistant position which will challenge me and help the organization continue to be successful.

Summary of Skills:

- Operating Knowledge of lighting, sound and A/V equipment
 - Strong verbal and written communication skills
 - Profound skills in teamwork and collaborative relationships
 - Profound ability in handling a diverse workload and multiple tasks
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Work Experience:

Technical Assistant, August 2005 to till date
Liberty Mutual, Beaverton, OR,

- Designed and run program for user groups.
- Ensured to be periodically in conjunction with other trained technicians.
- Identified and recommended improvements in divisional operations.
- Ensured program functions are efficient and cost effective.
- Ensured proper safety precautions.
- Utilized all required safety equipment.

Technical Assistant, May 2000 to July 2005
ViaSat, Beaverton, OR,

- Provided technical support to patients and collected data.
 - Assisted with stage set-up and strike.
 - Operated lighting, sound and A/V equipment.
 - Opened and closed facility as scheduled.
 - Worked with construction workers and ensured safe loading and unloading of equipments and materials.
 - Assisted the Auditorium Facilities Coordinator and Technical Coordinator.
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Education:

Bachelor Degree in Business Administration, St. Francis University, Loretto, PA

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