
Technology Specialist Resume

Job Objective

Technology Specialist seeking employment with the right company in order to use my experience and skills to better the company.

Summary of Qualifications:

- Strong accomplished experience as a Technical Specialist
 - Solid understanding of federal, state, and local policies and procedures regarding instructional technology
 - In-depth knowledge of computer technology, multiple hardware platforms, and network architecture
 - Sound knowledge of business machines, networking, and PC's
 - Good understanding of audiovisual equipment and computer hardware and software
 - Excellent time management and analytical skills
 - Excellent communication and interpersonal skills
 - Outstanding ability to articulate proper technology choices in addressing various business challenges
 - Remarkable ability to install software onto new laptops
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Work Experience:

Technology Specialist, May 2006 – Present
PSAV Presentation Services, StLouis, MO

- Supported end users with ongoing IT&S needs.
- Investigated and resolved the issues related to PCs, telecommunication and printers.
- Aided and trained the users on technology.
- Identified the opportunities for greater efficiencies through process improvement, systems integration and assisted with implementation.
- Logged and tracked the problems, reviewed the problem tracking databases.
- Adhered to and supported Corporate Compliance Standards relating to hardware and software.

Technology Specialist, March 2003 – April 2006
Goodyear Tire & Rubber Company, StLouis, MO

- Investigated the technological alternatives and recommended direction.
 - Participated in developing business cases and obtained approvals for capital expenditures for technological advances and improvements.
 - Analyzed, proposed projects in terms of feasibility, approach and adherence to technical specifications and direction and environmental requirements.
 - Provided the technical support to faculty, staff and students on all technology-related issues.
 - Assisted with the maintenance and repair of all school technology consumables.
 - Maintained and distributed the technology consumables to faculty and staff.
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Education:

Bachelor's Degree in Computer Science, Colby-Sawyer College, New London, NH

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