
Tour Consultant Resume

Job Objective

To obtain a Tour Consultant position in an environment where I will get a chance to utilize my knowledge and my experience.

Areas of Excellence:

- Huge knowledge of computer reservation programs
 - Ability to determine the selling price of the program, based on company guidelines
 - Ability to maintain positive relations with customers
 - Ability to follow-up with clients for customer feedback
 - Good time management skills and analytical skills
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Professional Experience:

Tour Consultant
Pears, Cypress, CA
August 2005 – Present

- Aided clients in finding travel package deals.
- Provided assistance for clients.
- Booked reservations for air travel, rail tickets, hotel and car rentals.
- Managed new client sales and retention.

Tour Consultant
Dove, Inc., Cypress, CA
May 2000 – July 2005

- Reviewed and sorted global distribution system.
 - Formulated service contracts for group travel.
 - Imparted alternatives for customer travel.
 - Aided client plan activities for vacation.
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Education:

Bachelor's Degree in Business Administration
Loyola Marymount University, California, CA

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