

---

## Tourism Officer Resume

---

### Job Objective

---

To obtain a Tourism Officer position with organization where challenges and opportunities make way for career development.

---

### Highlights of Qualifications:

---

- Huge knowledge of the tourism industry
  - Strong leadership, strategic, conceptual and analytic skills
  - Excellent customer service and budget management skills
  - Good PR and marketing skills
  - Ability to prepare clear, concise materials, strategies and plans
  - Ability to build effective partnerships and networks
  - Ability to implement and measure the outcomes of innovative initiatives
- 

### Professional Experience:

---

Tourism Officer  
Hyatt, Lebanon, KY  
August 2005 – Present

- Developed promotional literature and promoted existing tourist attractions through advertising campaigns.
- Researched existing tourist attractions and collected customer feedback for improvements.
- Developed potential new tourist attractions.
- Attracted business conventions and conferences to the area.
- Encouraged the development of new jobs within the tourism sector.

Tourism Officer  
AGCAS, Lebanon, KY  
May 2000 – July 2005

- Produced tourist information copy for tourism guides and newsletters.
  - Organized special and seasonal events and festivals.
  - Devised and planned tours, and arranged itineraries.
  - Managed staff, budgets and staff training needs.
  - Provided funding and business advice support.
  - Developed e-tourism platforms, including websites, and constructing business databases.
  - Planned and prepared funding applications.
- 

### Education:

---

Bachelor's Degree in Tourism  
Daemen College, Amherst, NY

[Build your Resume Now](#)