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## Transition Project Manager Resume

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### Job Objective

Long time Transition Project Manager is looking for a new situation that can take advantage of my experience and is a place where moving up is possible.

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### Highlights of Qualifications:

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- Experience in managing a supply chain, developing strategic sourcing and managing technical project
  - Outstanding knowledge of system architecture
  - Remarkable ability to coordinate with customers, management and suppliers
  - Ability to follow project plans immaculately
  - Skilled to lead team and manage a team
  - Proficient in working on multiple projects
  - Familiarity in basic computers
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### Professional Experience:

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Transition Project Manager  
Meridian Technology Group, Kenosha, WI  
October 2008 – Present

- Documented software project transitions, implemented transition project plans.
- Ensured all work in compliance with Reuters project management practices.
- Managed staff required for transition and ensured required skills in employees.
- Developed and recorded development lifecycles for every individual transition projects.
- Determined quality parameters for projects and it partners and ensured project progress accordingly.
- Coordinated with Transition Project Managers and resolved all resource issues.
- Monitored project team and ensured achievement of all project objectives.
- Trained development staff on available product technologies.

Transition Project Specialist  
Gilbane, Kenosha, WI  
August 2003 – September 2008

- Monitored and tracked all outsourcing project of organization.
- Determined a monthly dashboard.
- Managed various teams and ensured achievement of all goals for projects.
- Assisted in developing communication in teams in an organization.
- Ensured maintenance of quality services for processes.
- Coordinated with Site Leads, Commodity Managers and Suppliers for completion of project.

Transition Project Executive  
RiseSmart, Inc., Kenosha, WI  
May 1998 – July 2003

- Coordinated with clients and consultants and prepared appropriate presentations.
  - Oversaw working of multiple projects and managed all associated personnel's.
  - Managed finance for projects and prepared cost reports for projects.
  - Scheduled various sessions for large complex projects.
  - Developed plans and reports for budgets.
  - Identified various risks in projects and resolved it accordingly.
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### Education:

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Bachelor's Degree in Information Technology  
Aquinas College, Grand Rapids, MI

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