

---

# TRANSPORTATION ANALYST RESUME

---

## Job Objective:

---

Transportation Analyst position where I can effectively utilize my skills and expertise.

---

## Highlights of Qualifications:

---

- Wide knowledge of international and domestic transportation
  - Ability to solve and analyze problem
  - Ability to make recommendations to improve departmental cost and efficiency
  - Ability to analyze operational processes and recommend improvements
- 

## Professional Experience:

---

Transportation Analyst  
Booz Allen Hamilton, New York, NY  
August 2005 – Present

- Created and implemented marketing and communication strategies.
- Developed and prepared presentations, publications and promotional campaigns.
- Conducted and performed proposal preparation, contract negotiation, and administration of major contracts.
- Analyzed and determined estimates of service, material, equipment and production costs.
- Monitored and examined company performance for conformance to original proposal.
- Performed and conducted clerical, administrative and logistical support tasks.
- Maintained and managed customer information in computer system.

Transportation Analyst  
SPARTA, Inc., New York, NY  
May 2000 – July 2005

- Coordinated annual negotiations with international carriers.
  - Provided carriers with FY shipment information, built comparative tool and tracked bids.
  - Interacted with field team by updating transportation website on monthly basis.
  - Created and distributed monthly reports needed to support divisional projects and corporate initiatives.
  - Maintained carrier relationships by understanding their offering.
  - Verified accuracy of extracts and routing guides.
- 

## Education:

---

Bachelors Degree in Business  
Boston College, Chestnut Hill, MA

[Build your Resume Now](#)