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## Transportation Driver Resume

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### Job Objective

Seeking a Transportation Driver position with reputable organization in which my experience can be a positive influence on the expansion of the company

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### Highlights of Qualifications:

- Hands-on experience in driving large truck
  - Profound knowledge of Defensive Driving rules of the road and techniques
  - Ability to communicate clearly in oral and written form on a constant basis
  - Ability to effectively interact and converse with customers and company personnel
  - Ability to perform all functions necessary to operate a motor vehicle
  - Ability to move weights up to 20 lbs. on a constant basis
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### Professional Experience:

Transportation Driver  
ADC Telecommunications, New Boston, TX  
August 2005 – Present

- Loaded, unloaded, set in place, removed trash and delivered material to installation sites.
- Maintained proper paperwork to track material.
- Operated all material handling equipment as needed.
- Maintained all paperwork associated in adherence to State, Federal and DOT regulations.
- Maintained all trucks clean, swept, washed and free of debris.
- Kept work area neat, orderly, organized and clean.
- Assisted other warehouse positions as needed.

Transportation Driver  
Atlas Oil Company, New Boston, TX  
May 2000 – July 2005

- Assured truck is loaded properly with correct fuels for each drop location.
  - Loaded fuel as instructed at designed truck rack
  - Assured fuel tickets match orders.
  - Completed Pre-Trip procedure and assured spill kit, fire extinguisher and truck permit paperwork are in the truck.
  - Assured truck is kept clean and cab is cleaned daily.
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### Education:

High School Diploma  
Andrean High School, Merrillville, IN

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