
Trauma Program Manager Resume

Job Objective

Seeking long term employment as a Trauma Program Manager where I can use my abilities to work with people to good use.

Highlights of Qualifications:

- Huge experience in managing trauma care, administering trauma system management and managing critical care
 - Expertise in pediatric and emergency room environment
 - Exceptional knowledge of Quality Improvement process
 - Immense ability to work with volunteers
 - Ability to organize necessary reports and forms
 - Skilled to understand healthcare metrics
 - Amazing skills to work on Microsoft Excel and Word
 - Proficient in interpreting all JCAHO standards
 - Familiarity in trauma system management
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Professional Experience:

Trauma Program Manager
Vail Valley Medical Center, West Hartford, CT
October 2008 – Present

- Reviewed care provided to patients in emergency care department.
- Managed all activities in coordination with Trauma Service Medical Director.
- Developed goals for Trauma Center departments in compliance with hospital objectives.
- Monitored educational activities of staff working in trauma care center.
- Planned all evaluations on trauma verification for all Level II and Level III patients.
- Reviewed all trauma programs and recommended necessary changes.
- Monitored trauma facilities and ensured compliance to all trauma policies and protocols.
- Oversaw maintenance of hospital Trauma registry database according to Federal and state standards.

Trauma Program Coordinator
Saint Mary's Hospital, West Hartford, CT
August 2003 – September 2008

- Monitored all services provided to trauma care patients.
- Coordinated with Trauma Medical Directors and evaluated all aspects of Trauma Services.
- Reviewed effectiveness of programs and prepared various policies to enhance patient care quality.
- Developed and reviewed all Pediatric Trauma for policies and protocols.
- Ensured optimal quality of services rendered to patients and validated all trauma process.

Trauma Program Specialist
Fairview, West Hartford, CT
May 1998 – July 2003

- Administered work in coordination with Trauma Medical Director and Trauma Resource Clinician.
 - Monitored all patients coming to hospitals and ensure registry to trauma center.
 - Managed and updated information on Trauma Registry data system on a regular basis.
 - Maintained monthly Trauma log and updated all custom reports in coordination with Trauma Services Staff and Trauma Surgeons.
 - Organized, prepared and published Trauma Services Newsletter.
 - Coordinated with Trauma subcommittees, Trauma Medical committee and coordinated for activities.
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Education:

Bachelor's Degree in Nursing
Mississippi State University, Mississippi State, MS

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