
Travel Executive Resume

Job Objective

To obtain a position as Travel Executive with an established company in where I can enhance my skills and help the company to grow

Highlights of Qualifications:

- Huge knowledge of planning and identifying target customer and company goals
 - Sound knowledge of airline reservation systems like Amadeus, Galileo
 - Good communication and customer service skills
 - Excellent IT and micro computer application skills (MS Word, PowerPoint)
 - Ability to communicate complicated technical issues, with effective presentation skills
 - Ability to give quick and accurate response to questions
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Professional Experience:

Travel Executive
McCormick & Co., Inc., Van Nuys, CA
August 2007 – Present

- Sold holiday and travel products.
 - Ensured achievement of sales targets.
 - Managed and resolved complicated customer itineraries and complaints.
 - Handled Domestic & International Ticket bookings.
 - Made Reservations and issued Tickets.
 - Handled customer orders and payments.
 - Displayed promotional material.
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Education:

Bachelor's Degree in Travel & Tourism
Sam Houston State University, Huntsville, TX

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