
TRAVELING SALES RESUME

Objective:

To obtain a Traveling Sales Representative position that will allow me to utilize my skills and has potential for growth.

Summary of Skills:

- Vast experience in Telephone sales
 - Proficiency with Microsoft Office applications (Word, Excel, PowerPoint)
 - Exceptional ability to make cold calls and build new client relationships
 - Profound ability to thrive in a very fast paced deadline driven environment
 - Excellent verbal and written communication skills
 - Excellent time management and follow-through skills
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Work Experience:

Traveling Sales Representative
Mainstream Construction Group, Inc., Manson, IA
August 2005 to till date

- Provided suitable pricing and options in compliance with specified guidelines.
- Adhered to all approved sales closing procedures.
- Finished all appropriate new owner closing documentation when required.

Traveling Sales Representative
QTC Management, Inc., Manson, IA
May 2000 to July 2005

- Identified opportunities to drive increased sales while handling existing business.
 - Accomplished and exceeded personal sales goals.
 - Developed and established strong client relationships.
 - Stayed current on industry trends and trade journals as they relate to accounts.
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Education:

Bachelor's Degree in Business Administration
Southern Methodist University, Texas, TX

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