
Treasury Accountant Resume

Job Objective

To obtain a Treasury Accountant position that will allow me to utilize my skills and has potential for growth.

Highlights of Qualifications:

- Accomplished experience in treasury-related accounting pronouncements
 - Good knowledge of accounting systems and processes
 - Familiarity with debt, derivatives and short term investments within a financial services environment
 - Skilled in invoicing, bank reconciliation, financial closing analysis, and reporting
 - Proficient in Microsoft Excel, Word, Outlook and ERP accounting systems
 - Strong financial accounting skills and good understanding of IFRS
 - Good communication and teamwork skills
 - Excellent analytical, interpersonal, and communication skills
 - Amazing ability to identify and resolve practical problems
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Professional Experience:

Treasury Accountant, August 2005 – Present
Google Inc., Poway, CA

- Accumulated and analyzed financial data and prepared accounting reports.
- Prepared cash transfer schedules and credit card receivables spreadsheets.
- Verified daily cash receipts and reports from credit department, to bank statements.
- Prepared monthly bank reconciliations.
- Identified and resolved any discrepancies found.
- Recorded GL entries, prepared Financial Statements and Quarterly reporting package to Parent company.
- Supported Journal Entry and maintained excel summary of monthly journal entries.

Treasury Accountant, May 2000 – July 2005
Casio America, Inc., Poway, CA

- Liaised with the Treasury Investment panel regarding investment-related transaction guidelines.
 - Monitored investment accounting monthly closure process and related accounting entries.
 - Interacted with external auditors on complex accounting issues.
 - Documented investment accounting policy and procedures.
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Education:

Bachelor's Degree in Accounting, Drexel University, Philadelphia, PA

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