
Treasury Manager Resume

Job Objective

Seeking Treasury Manager Position with the perfect company that gives me the opportunity to learn and gain more experience in this field.

Highlights of Qualifications:

- Admirable experience in managing cash, supervising transaction practices and analyzing financial account
 - Operational knowledge of managing balance sheet and cash flow procedures
 - Sound knowledge of accounting procedures and principles
 - Remarkable ability to administer budget and related policies
 - Immense ability to work according to Federal, State and local policies
 - Skilled to handle cash and make necessary cash deposits
 - Exceptional skills to manage public relations
 - Familiarity in analyzing complex problems
 - Outstanding understanding of treasury concepts such as match funding
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Professional Experience:

Treasury Manager
Pepsi, Cincinnati, OH
October 2008 – Present

- Managed all short term cash flow and forecast for future.
- Administered bank accounts and opened new accounts.
- Established appropriate back accounts according to business requirements.
- Monitored online users and access rights to banking platforms.
- Determined bank fees and expenses, reviewed reports on month end and managed all discrepancies.
- Worked as an interface between back service providers and payroll.
- Headed Treasury Workstation Platforms.
- Maintained all documentation required for various internal and external auditors.

Treasury Supervisor
BridgeView IT, Cincinnati, OH
August 2003 – September 2008

- Supervised working of staff.
- Developed various programs that increased efficiency of relationships and cash handling.
- Monitored all customer complaints and resolved it appropriately.
- Trained staff in necessary processes by identifying needs.
- Managed and administered cash receipt system.
- Monitored interpretation of all codes, policies and regulations for customers.

Treasury Analyst
Triple Canopy, Cincinnati, OH
May 1998 – July 2003

- Developed systems and measured bank relationships with customers and its profitability.
 - Assisted in preparing debt schedules and managed all auditor requests.
 - Analyzed all monthly financial information and forecasted process needs.
 - Monitored requests made for business reports and provided it.
 - Coordinated with various treasury management services and prepared presentations.
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Education:

Bachelor's Degree in Accounting
Hampton University, Hampton, VA

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