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## Truck Driver Recruiter Resume

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### Job Objective

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Seeking a position as Truck Driver Recruiter to enhance my recruiting skills and capabilities in a well established organization.

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### Highlights of Qualifications:

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- Remarkable temporary staffing and recruiting experience
  - Huge knowledge of DOT and FMCSA Rules
  - Deep knowledge of transportation equipment and Federal Labor Laws
  - Familiarity with truck driving, loading and unloading processes and procedures
  - Ability to read, analyze, and interpret regulatory issues
  - Excellent communication, interpersonal, customer service and telephone skills
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### Professional Experience:

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Truck Driver Recruiter  
Trillium Jobs, Sturbridge, MA  
June 2006 – Present

- Maintained qualified drivers and aided as intermediary between drivers and branch office.
- Coordinated with client and employee.
- Bargained on pay and bill rates and solved issues.
- Managed documentation. And carried out resume search activities.
- Corresponded with sales account reps and branch personnel.

Truck Driver Recruiter  
Armellini Express Lines, Sturbridge, MA  
January 2002 – May 2006

- Evaluated prospective driver's application paperwork.
  - Handed over completed applications to safety admin assistant.
  - Managed checklist of needed documentation.
  - Regulated applicant processing log.
  - Assessed driver hiring process questionnaire.
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### Education:

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High School Diploma  
Vienna High School, Vienna, IL

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