

---

## US Customs Broker Resume

---

### Job Objective

Experienced US Customs Broker looking for position with reputable organization.

---

### Work Experience:

US Customs Broker, August 2005 – Present  
MTD Products Inc, Norristown, PA

- Supervised activities, tasks and functions of Import-export analysts and agents.
- Provided support to import-export analysts in their communication with other departments.
- Provided support to analysts and agents with service providers.
- Ensured correct application and use of duty reduction programs.
- Provided information on market changes, customs regulations and industry related topics.
- Prepared and submitted annual report to Mexican Customs (Mexican reconciliation report).
- Audited commercial documents and Annex 24.

US Customs Broker, May 2000 – July 2005  
C.H. Robinson Worldwide, Inc., Norristown, PA

- Identified and gathered required commercial data, documents, and rulings.
  - Determined and verified harmonized tariff classifications and valuation using reasonable care.
  - Organized and prepared data, documents, and rulings for timely entry.
  - Managed accurate and timely ACH statement, duty payments.
  - Submitted annual permit user fees and status reports.
  - Served as the primary customs resource for branch staff, customers and prospects.
- 

### Summary of Qualifications:

- Remarkable experience in a customs compliance, import and inbound logistics
  - Familiarity with customs rules, laws and regulations
  - Good understanding of freight forwarding, customs entries, and industry
  - In-depth knowledge of Customs brokerage and operations
  - Proficient in Legacy, Oracle ERP systems, MS Project, Word, PowerPoint, Excel, Outlook and Access
  - Strong analytical and presentation skills
  - Effective decision making, sound judgment, and initiative skills
- 

### Education:

Bachelor's Degree in International Business, Hollins University, Roanoke, VA

---

[Build your Resume Now](#)