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# VIDEO PRODUCER RESUME

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## Career Objective:

Experienced Video Producer seeking position in which to use my skills, training and experience to secure a full-time position with well-established organization.

## Summary of Qualifications:

- Expertise in shooting and publishing videos on the web
- Outstanding knowledge of the Final Cut Pro editing system to edit videos
- Sound knowledge of the various software and digital video equipments required in the production of live videos
- Ability to work with all types of video camera systems and in remote lighting areas as well
- Proficient with digital video equipment, iMovie, Final Cut, and Quicktime

## Work Experience:

Video Producer, April 2008 – Till Date  
Multi-Media Company, Waltham, MA

- Developed new videos for the websites on an everyday basis such as interviews, news and the various how to do videos.
- Coordinated with the editor to initiate new ideas for the videos and shots to be uploaded on the website.
- Evaluated the user submitted videos on the web, selecting the best one to be uploaded on the website.
- Hired freelance producers and facilitated multiple video shoots at one time.
- Administered the video to be uploaded, edited the video with the help of Final cut Pro and inserted graphics to the videos if necessary.
- Monitored the set design prior to the shoot and performed interviews in the live shoots.
- Managed all the digital videos by adding the audios to the video and arranging the backdrops.

Video Producer, January 2004 – March 2008  
ABC Media Network Group, Waltham, MA

- Managed the entire production process right from conceptualization to the distribution.
- Ensured that the production is carried within the required deadline and does not exceed the allocated budget.
- Supervised all the production departments and the freelance producers.
- Prepared records of all the billings in the project such as resources and man power required for the project.
- Assisted the production crew in understanding the technology and operate it.

## Education:

Bachelor's Degree in Journalism, Pittsburg State University, Pittsburg, KS

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