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## Wachovia Bank Teller Resume

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### Job Objective

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Seeking to work full time at Wachovia Bank as Teller.

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### Summary of Qualifications:

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- Accomplished experience in sales and cash handling
  - Excellent knowledge of retail and Consumer Banking operations
  - Strong mathematical aptitude
  - Excellent interpersonal, verbal communication and listening skills
  - Strong customer relations and problem solving skills
  - Uncommon ability to cross-sell products and services and achieve goals
  - Amazing ability to multi task and work in a team environment
  - Remarkable ability to effectively deal with high customer traffic and constant interruptions
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### Work Experience:

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Bank Teller, May 2004 – Present  
Bisley, San Diego, CA

- Processed customer transactions within established guidelines.
- Identified opportunities and cross-sold bank services and products.
- Adhered to established policies, procedures and guidelines.
- Contributed to a positive team environment and participated in team meetings
- Established and maintained positive client relationships.
- Handled safe deposit, ATM processing, bonds and coupons.

Bank Teller, March 2002 – April 2004  
Fila, San Diego, CA

- Promoted bank products, and resolved customer inquiries concerning accounts.
  - Processed customer transactions and informed customers about a variety of Bank products and services.
  - Handled daily and monthly reporting.
  - Ensured policies and procedures compliance while processing transactions and built customers confidence
  - Adhered to the banks Corporate Sales Program.
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### Education:

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Associate Degree in Business, Missouri State University, Missouri, MO

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