
Wachovia Bank Teller Resume

Job Objective

Seeking to work full time at Wachovia Bank as Teller.

Summary of Qualifications:

- Accomplished experience in sales and cash handling
 - Excellent knowledge of retail and Consumer Banking operations
 - Strong mathematical aptitude
 - Excellent interpersonal, verbal communication and listening skills
 - Strong customer relations and problem solving skills
 - Uncommon ability to cross-sell products and services and achieve goals
 - Amazing ability to multi task and work in a team environment
 - Remarkable ability to effectively deal with high customer traffic and constant interruptions
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Work Experience:

Bank Teller, May 2004 – Present
Bislerly, San Diego, CA

- Processed customer transactions within established guidelines.
- Identified opportunities and cross-sold bank services and products.
- Adhered to established policies, procedures and guidelines.
- Contributed to a positive team environment and participated in team meetings
- Established and maintained positive client relationships.
- Handled safe deposit, ATM processing, bonds and coupons.

Bank Teller, March 2002 – April 2004
Fila, San Diego, CA

- Promoted bank products, and resolved customer inquiries concerning accounts.
 - Processed customer transactions and informed customers about a variety of Bank products and services.
 - Handled daily and monthly reporting.
 - Ensured policies and procedures compliance while processing transactions and built customers confidence
 - Adhered to the banks Corporate Sales Program.
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Education:

Associate Degree in Business, Missouri State University, Missouri, MO

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