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## Warehouse Attendant Resume

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### Job Objective

A well organized Warehouse Attendant seeking a job in your company.

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### Highlights of Qualifications:

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- Substantial experience in physical inventory tasks
  - Wide knowledge of warehouse shipping and general warehouse activities
  - Comprehensive knowledge of material loading and unloading
  - Thorough understanding of conducting warehouse audits
  - Sound ability to handle materials in manufacturing domain
  - Immense ability to understand and use medical devices
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### Professional Experience:

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Warehouse Attendant  
Sun Coast Resources, Inc., Woonsocket, RI  
August 2012 – Present

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### Responsibilities:

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- Participated in understanding of production schedules and shipping orders.
- Assisted in filling and execution of requisitions and material requests.
- Executed customer orders and forwarding to shipping department.
- Provided assistance in material handling requirements.
- Documented and maintained material amounts and distributed items.
- Created UPS shipments and conducted inspection of warehouse devices.

Warehouse Attendant  
Storeroom Solutions, Inc., Woonsocket, RI  
May 2009 – July 2012

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### Responsibilities:

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- Assisted in material dispatches and information recovery tasks.
  - Provided assistance in shipping and truck driving.
  - Executed environmental regulations for all hazardous materials.
  - Implemented continuous enhancement projects for cost reduction.
  - Participated in receipt of store orders and distribution delivery activities.
  - Conducted meetings with team members for workload distribution problems.
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### Education:

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High School Diploma  
Trinity College, Hartford, CT

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