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# WAREHOUSE AUDITOR RESUME

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## Career Objective:

To obtain a Warehouse Auditor position in which I can enhance my skills and become a valued member of your team.

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## Summary of Qualifications:

- Remarkable experience in postal, warehouse, and inventory audit
  - Extensive knowledge of RF scanner gun operation
  - Sound knowledge of written and numeric product identifiers
  - Ability to multi-task in a fast-paced, demanding environment
  - Proficient in Microsoft Office Suite products
  - Excellent analytical and organizational skills
  - Strong management and risk assessment skills
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## Work Experience:

Warehouse Auditor, August 2005 – Present  
Sleepy's, LLC, Owingsville, KY

- Monitored and performed operational checks for quality assurance.
- Identified damaged items in warehouse.
- Documented outbound audit outcome.
- Communicated all problems and concerns of shipment scanning to the Warehouse Supervisor.
- Ensured accuracy and quality control by scanning outbound shipments.
- Ensured to comply with all procedures established to product controls.

Warehouse Auditor, May 2000 – July 2005  
Food Lion, Owingsville, KY

- Audited orders for accuracy and integrity and ensured that the store receives accurate ordered cases and quantities.
  - Prepared selector assignments for stores that was to be audited.
  - Transferred product for processing to audit place.
  - Notified loader when pallets are completed and ready to be loaded on trailer.
  - Identified discrepancies on audit report and ensured to make timely corrections.
  - Ensured to meet company standards for productivity.
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## Education:

Bachelor's Degree in Business Administration, Cornell College, Mount Vernon, IA

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