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## Warehouse Checker Resume

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### Job Objective

Seeking a Warehouse Checker position in an organization where I can utilize my skills and be an asset to the employer.

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### Highlights of Qualifications:

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- Substantial experience of receipt, inspection, storage, and management of warehouse materials
  - Extensive knowledge of inventory management and truck load logistics
  - Operational knowledge of manual palletizer, warehouse equipments, WMS and MS Office
  - Familiarity with housekeeping practices and OSHA regulatory requirements
  - Ability to read, interpret, and follow safety rules and procedure manuals, correctly
  - Ability to interact with coworkers and supervisors, in a helpful and positive manner
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### Professional Experience:

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Warehouse Checker  
Veritiv Corporation, Kingman, AZ  
August 2012 – Present

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### Responsibilities:

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- Checked, processed, and loaded the customer orders for outbound shipment.
- Received, examined, and stored all incoming warehouse goods and supplies.
- Sorted, packaged, and labeled all warehouse products, correctly and carefully.
- Prepared and maintained accurate records of all warehouse goods and transactions.
- Operated and maintained all assigned palletizer and related warehouse equipments, safely.
- Cleaned assigned work area and maintained safety at work premises.

Warehouse Checker  
Motion Industries, Kingman, AZ  
May 2009 – July 2012

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### Responsibilities:

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- Examined and verified all incoming and outgoing products and materials.
  - Managed and ensured safe and timely transportation of all warehouse goods.
  - Attached identification tags to products and followed FIFO procedures.
  - Created and maintained work-related records in computerized system, accurately.
  - Eliminated safety hazards and complied with OSHA regulations, as applicable.
  - Interpreted and adhered to company policies and department guidelines related to work.
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### Education:

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Bachelor's Degree in Supply Chain Management  
Spencerian College, Louisville, KY

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