
Warehouse Distribution Manager Resume

Job Objective

Seeking the opportunity to utilize my skills as an experienced Warehouse Distribution Manager while helping company excel and meet long-term goals.

Highlights of Qualifications:

- Exceptional experience in managing and distribution of shipping materials, supervising capital projects and monitoring work of staff
 - Outstanding knowledge of distribution and its associated practices
 - Deep knowledge of managing inventory
 - Immense ability to interpret complex written procedures
 - Ability to manage and work in a variety of equipments
 - Proficient in understanding all supply processes and principles
 - Familiarity in handling logistic projects
 - Admirable understanding of warehouse equipments
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Professional Experience:

Warehouse Distribution Manager

Robert Harkins Associates, Inc., Paoli, PA

October 2008 – Present

- Supervised working of staff on an everyday basis.
- Inspected work area prior to shift and post shift.
- Managed an inventory of goods and resources and recorded all incoming and outgoing materials.
- Monitored volume of work and ensured completion of all tasks according to schedule.
- Ensured compliance to all safety and sanitation laws and policies in facility.
- Maintained equipments and ensured availability of necessary resources, ordered equipments in case of non availability.
- Recorded production records on an everyday basis.
- Coordinated and maintained good working relations with various departments.

Warehouse Distribution Supervisor

Genova Products, Inc., Paoli, PA

August 2003 – September 2008

- Supervised everyday activities of various associates.
- Monitored operations and ensured maintenance of production rates in facility.
- Managed activities and maintained proper work flow, ensured customer satisfaction.
- Analyzed processes and recommended all necessary changes.
- Hired and trained new personnel and managed all safety requirements in facility.
- Organized inventory and ensured its accuracy, identified any mistakes and rectified it.

Warehouse Distribution Technician

McCormick, Paoli, PA

May 1998 – July 2003

- Supervised working of Team manager and technicians and maintained all customer orders.
 - Maintained all handling equipments and ensured efficient working of equipments.
 - Documented customer information and any special services rendered.
 - Assisted various teams and managed all warehouse duties such as loading and unloading of materials.
 - Managed inventory of products and resources.
 - Organized completion of special project in assistance with Team meetings.
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Education:

Bachelor's Degree in Logistics

Hesston College, Hesston, KS

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