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## Windows Server Administration Resume

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### Job Objective

To be given the chance to work as Windows Server Administrator with esteemed firm in which to use my skills and abilities for the good of company.

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### Highlights of Qualifications:

- Remarkable experience with Windows server 2003 administration
  - Wide knowledge of Six-Sigma methodologies, Microsoft IIS and SQL Server
  - Familiarity with Windows 2003 and 2008 Servers
  - Ability to work with people with varied degrees of technical abilities
  - Ability to work with little direction
  - Excellent interpersonal, communication and general leadership skills
  - Superior time management skills
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### Professional Experience:

Windows Server Administration  
Sunrise Systems Inc., Washington, MD  
March 2005 – Present

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### Responsibilities:

- Maintained complex local area networks.
- Ensured systems backups and systems availability.
- Reviewed network capacity and performance.
- Made suggestions concerning projected micro resource requirements.
- Administered performance tuning and technology refreshment.
- Imparted technical direction when required.

Windows Server Administration  
Global Industries, Washington, MD  
December 2000 – February 2005

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### Responsibilities:

- Configured servers and managed them.
  - Supervised server based infrastructure enterprise applications.
  - Handled Customer Support Center tickets.
  - Maintained system security and aided establishment of supported server.
  - Managed documentation and aided applications personnel.
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### Education:

Bachelor's Degree in Computer Science  
Mount Saint Mary College, Newburgh, NY

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