
Wine Buyer Resume

Job Objective

To obtain the position of a Wine Buyer in which I can enhance my skills and become a valued member of your team.

Highlights of Qualifications:

- Hands-on experience in monitoring retail and wholesale activities for wine industry
 - Immense knowledge of performing negotiations for items
 - Excellent knowledge of market trends and buying within specific category
 - Ability to ensure optimal level of customer satisfaction always
 - Ability to design assortment plans and implement it
 - Familiarity of analysing sales and margin data
 - Wide knowledge of beer and wine production and description
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Professional Experience:

Wine Buyer
Family Dollar Stores, Erie, PA
August 2012 – Present

Responsibilities:

- Negotiated with liquor vendors and suppliers for appropriate prices.
- Supervised wine budgets on weekly basis and monitored inventory every day.
- Developed wine education and testing programs for staff members.
- Assisted sales staff members to archive marketing strategies.
- Monitored inventory on both corporate and store level for organization.
- Supervised working of wine department and ensured profitability.

Wine Buyer
Southern Wine & Spirits, Erie, PA
May 2009 – July 2012

Responsibilities:

- Coordinated with cheese department and provided optimal level of guest services.
 - Maintained neat and clean keeping cases or shelves for wines.
 - Assisted customers to select the right product with their food for wine.
 - Evaluated stocks and maintained record of inventory on regular basis.
 - Coordinated with department manager and purchased appropriate materials and services.
 - Evaluated competitor activities and performed negotiation for vendor contracts.
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Education:

Bachelor's Degree in Business
Nyack College, Nyack, NY

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