
Wire Cutter Resume

Job Objective

To use my training and experience as a Wire Cutter and serve the company to the best of my abilities.

Highlights of Qualifications:

- Highly experienced in cutting, reeling, packaging and shipping of wires
 - Profound knowledge of procedures related to wire measurement, spooling, splicing, stripping and labeling
 - Outstanding knowledge of operation and maintenance of trade-related tools and equipment
 - Familiarity with using Microsoft Office programs like Word and Excel
 - Ability to Identify and report defects and other issues to higher authority
 - Ability to manage and maintain inventory level of cabling supplies and equipments
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Professional Experience:

Wire Cutter
Rexel Inc, Hawkinsville, GA
August 2012 – Present

Responsibilities:

- Interpreted customer order and selected appropriate wire and required quantity, accurately.
- Cut, trimmed and spooled required length of wire for distribution.
- Packaged, labeled and shipped all wire products to specified locations.
- Checked wire products to verify conformance to customer specifications.
- Operated all appropriate machines and performed preventive maintenance of those equipments.
- Received, stocked and maintained warehouse materials and inventory of supplies.

Wire Cutter
Maurice Electric Supply LLC, Hawkinsville, GA
May 2009 – July 2012

Responsibilities:

- Determined, selected and utilized wire of required length and type.
 - Measured, cut and coiled wire to specific length based on customer requirements.
 - Operated various machinery for cutting, spooling and tagging wires.
 - Inspected wire items and detected and removed defective pieces.
 - Recorded and maintained all wire-related material information and production data.
 - Assisted with inventory management, stocking and monitoring activities.
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Education:

High School Diploma
Blountstown High School, Blountstown, FL

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