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# WORK UNIT SUPERVISOR RESUME

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## Summary:

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A highly trained registered nurse functioning as supervisor whose work involved directing administrative and clinical operations of a certain unit within a company; has worked closely with administrative coordinators and has fostered harmonious and helpful relationships with physicians; has maintained good internal and external customer relationships; has a proven record in performing quality patient care and has been involved in managing a team of staff geared to handle equipment appropriately; has previous involvements in delegating work, training and appraising personnel, and other supervisory duties.

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## Professional Experience:

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Unit Supervisor – Surgical October 2005 – Present  
HCA North Texas, Dallas TX

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## Responsibilities:

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Assumed leadership and fostered team work by working cooperatively with the nursing units and other patient care team personnel in maintaining standards of nursing practice in the clinical setting.

Handled professional nursing care and rendered related assistance and support to adolescents, young adult patients, and senile senior citizens.

Provided direction on proper patient care to licensed vocational nurses and unlicensed assistant personnel.

Ensured conformity to nursing procedures and promoted safe and competent quality patient care.

Supported the medical care of patients under the direction of the medical management team pursuant to the mission and objectives of the hospital.

Nurse OR Unit Supervisor August 1999 – August 2005

Cameron Craig Group, Dallas TX

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Nurse OR Unit Supervisor August 1999 – August 2005

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## Education:

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1996-1998 Masters Degree – Nurse Practitioner

Stanford University, CA

1992-1996 Bachelor's Degree in Nursing

Yale University, CT

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## Skills:

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- Empathic and service-oriented

- Good judgment and decision-making skills
- Knowledge in techniques to appropriately diagnose and treat diseases
- Critical thinker utilizing logic and analysis
- Excellent verbal and written communication skills

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## Awards and Affiliations:

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American Nursing Services, Member  
Nursing Clinical Partners, Member

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