
Workshop Leader Resume

Job Objective

Qualified Workshop Leader searching for a position with reputable organization that needs qualified employees to aid in the overall growth of company.

Summary of Qualifications:

- Familiarity with team facilitation, project management and implementing quality principles
 - Expertise in Lean Manufacturing tools and technique
 - Strong understanding of materials distribution
 - Proficient with MS Office suite and kanban systems
 - Ability to lead and motivate a team and manage multiple priorities
 - Excellent communication, interpersonal and decision making skills
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Work Experience:

Workshop Leader, August 2005 – Present
Terex Corporation, Colorado Springs, CO

- Ensured all staff is up to date with the latest technical information.
- Compiled technical case reports and trend reports and communicated findings with DMEL technical department to improve vehicle quality.
- Identified training requirement of team, created and carried out in house training sessions in the relevant areas.
- Submitted weekly QC report with recommendation for preventive measures.
- Managed daily operations of the workshop team.
- Evaluated and reported performance of staff.

Workshop Leader, May 2000 – July 2005
Dow Corning, Colorado Springs, CO

- Developed value stream strategies and improvement plans.
 - Defined future state flow of information and material.
 - Initiated, coordinated and managed improvement projects.
 - Identified, prioritized logical progression of projects.
 - Coordinated and executed actions to complete projects.
 - Provided targeted education, leadership, and guidance throughout workshop.
 - Trained, educated and mentored team members in lean production philosophies, specifically around the Genie Distribution System.
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Education:

Bachelor's Degree In ME, The Evergreen State College, Olympia, WA

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