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## Workshop Leader Resume

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### Job Objective

Qualified Workshop Leader searching for a position with reputable organization that needs qualified employees to aid in the overall growth of company.

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### Summary of Qualifications:

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- Familiarity with team facilitation, project management and implementing quality principles
  - Expertise in Lean Manufacturing tools and technique
  - Strong understanding of materials distribution
  - Proficient with MS Office suite and kanban systems
  - Ability to lead and motivate a team and manage multiple priorities
  - Excellent communication, interpersonal and decision making skills
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### Work Experience:

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Workshop Leader, August 2005 – Present  
Terex Corporation, Colorado Springs, CO

- Ensured all staff is up to date with the latest technical information.
- Compiled technical case reports and trend reports and communicated findings with DMEL technical department to improve vehicle quality.
- Identified training requirement of team, created and carried out in house training sessions in the relevant areas.
- Submitted weekly QC report with recommendation for preventive measures.
- Managed daily operations of the workshop team.
- Evaluated and reported performance of staff.

Workshop Leader, May 2000 – July 2005  
Dow Corning, Colorado Springs, CO

- Developed value stream strategies and improvement plans.
  - Defined future state flow of information and material.
  - Initiated, coordinated and managed improvement projects.
  - Identified, prioritized logical progression of projects.
  - Coordinated and executed actions to complete projects.
  - Provided targeted education, leadership, and guidance throughout workshop.
  - Trained, educated and mentored team members in lean production philosophies, specifically around the Genie Distribution System.
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### Education:

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Bachelor's Degree In ME, The Evergreen State College, Olympia, WA

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