
Youth Volunteer Resume

Job Objective

Looking for work within your organization as Youth Volunteer.

Highlights of Qualifications:

- Wide experience in caring, leadership building for a deserving youth
 - Sound knowledge of volunteer principles
 - Familiarity with MS products and database management programs
 - Skilled in volunteering for church groups, scouts and baby-sitting
 - Ability to respond to client needs
 - Ability to organize and prioritize multiple projects to meet deadlines
 - Ability to develop short and long term goals
 - Ability to work in scheduled shifts
 - Ability to analyze problems and generate solutions
 - Ability to plan, implement and evaluate student activities
 - Ability to lead groups of young people
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Professional Experience:

Youth Volunteer

Lighthouse Youth Services, Kokomo, IN

August 2007 – Present

- Recruited and trained youth volunteers for community service projects.
- Assigned work and supervised volunteers as needed.
- Organized volunteer recognition events.
- Planned weekend, summer, and after school community service programs.
- Assisted in preparing and reviewing community service project proposals.
- Reviewed and recommended improvements to existing community service programs.
- Maintained email groups to facilitate community services.
- Conducted meetings and workshops in orphan homes.

Youth Volunteer

Alexander Youth Network, Kokomo, IN

May 2004 – July 2007

- Planned and coordinated daily youth volunteering activities.
 - Conducted orientations and trainings to volunteers.
 - Promoted community service programs at public events.
 - Assisted students in school projects.
 - Organized sexual health education in schools.
 - Maintained inventory of school supplies and books.
 - Provided counseling services to school students.
 - Adhered to volunteering policies and code of conduct.
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Education:

Bachelor's Degree in Public Relations

Rhode Island College, Providence, RI

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