

---

## Youth Volunteer Resume

---

### Job Objective

Looking for work within your organization as Youth Volunteer.

---

### Highlights of Qualifications:

---

- Wide experience in caring, leadership building for a deserving youth
  - Sound knowledge of volunteer principles
  - Familiarity with MS products and database management programs
  - Skilled in volunteering for church groups, scouts and baby-sitting
  - Ability to respond to client needs
  - Ability to organize and prioritize multiple projects to meet deadlines
  - Ability to develop short and long term goals
  - Ability to work in scheduled shifts
  - Ability to analyze problems and generate solutions
  - Ability to plan, implement and evaluate student activities
  - Ability to lead groups of young people
- 

### Professional Experience:

---

#### Youth Volunteer

Lighthouse Youth Services, Kokomo, IN

August 2007 – Present

- Recruited and trained youth volunteers for community service projects.
- Assigned work and supervised volunteers as needed.
- Organized volunteer recognition events.
- Planned weekend, summer, and after school community service programs.
- Assisted in preparing and reviewing community service project proposals.
- Reviewed and recommended improvements to existing community service programs.
- Maintained email groups to facilitate community services.
- Conducted meetings and workshops in orphan homes.

#### Youth Volunteer

Alexander Youth Network, Kokomo, IN

May 2004 – July 2007

- Planned and coordinated daily youth volunteering activities.
  - Conducted orientations and trainings to volunteers.
  - Promoted community service programs at public events.
  - Assisted students in school projects.
  - Organized sexual health education in schools.
  - Maintained inventory of school supplies and books.
  - Provided counseling services to school students.
  - Adhered to volunteering policies and code of conduct.
- 

### Education:

---

Bachelor's Degree in Public Relations

Rhode Island College, Providence, RI

[Build your Resume Now](#)